

ON BEHALF OF THE BOUND BROOK SCHOOL DISTRICT

**Welcome to
Back-to-School Night for
Smalley School**

Allyson Winter, Principal

Anthony Egan, Assistant Principal



I AM SO EXCITED TO BE A PART OF THE SMAILEY SCHOOL LEARNING COMMUNITY



Priorities for the New School Year

- + Getting to know your child
- + Ensuring a safe and secure learning environment
- + Collaborating with administration and staff to help ensure our students reach their full potential.
- + Keeping the lines of communication open



SCHOOL INFORMATION

Smalley School educates students in grades four – six.

- + School website: bbrook.org
- + Main Office Number: (732)652-7942

Please check the school website and front sign for:

- + Important Dates
- + District policies
- + Parent/Student Manual
- + News and Events



SCHOOL

HOURS

Full Day: 8:10 a.m. to 2:40 p.m.

Half Day: 8:10 a.m. to 12:10 p.m.

2-Hour Delay: 10:10 a.m. to 2:40 p.m.

Lunch will not be provided on Half Days, Breakfast will not be served on Delayed Openings

*Doors will open at 8:00 a.m.

*Students will be marked tardy at 8:20 a.m.

REPORTING A STUDENT'S ABSENCE

To report your student absent:

- + Call (732)652-7940
- + Press 1
- + Please leave a message

Students will be marked TRUANT unless we receive notification on their absence.

If a student accumulates more than 18 absences they will be considered for retention and court order.



REMINDERS

- Do not send your child to school if they are sick.
- Class DOJO for communication—reach out to your child's teacher if you are not receiving messages.
- Please read over the student handbook
- Always keep Genesis updated with a working phone number, and have ID if you are picking up your child.



REMINDERS

- Drop and Drive in the morning. Please pull up as far as possible to drop your child off and then continue to exit.
- No one is allowed to park in the school parking lot during the day or at dismissal.



IMPORTANT DATES

- ❖ Early Dismissal
 - October 14th
- ❖ Fall Conferences:
 - November 4th thru 6th
 - These days are also Early Dismissals
- ❖ School Closed:
 - November 7th and 8th



PARENT TEACHER ORGANIZATION

PLEASE STOP BY THE PTO TABLE

CONSIDER JOINING AS THEY DO WONDERFUL THINGS FOR
OUR SCHOOLS.

BOUNDBROOKPTO@GMAIL.COM

CHECK OUT THEIR FACEBOOK PAGE @BOUNDBROOKPTO



HARASSMENT, INTIMIDATION, AND BULLYING (HIB) PRESENTATION

LEE EATON, COUNSELOR

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JEFFREY JAEGEL, COUNSELOR

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LEGAL DEFINITION OF HIB

HIB MEANS ANY GESTURE, ANY WRITTEN, VERBAL OR PHYSICAL ACT, OR ANY ELECTRONIC COMMUNICATION, WHETHER IT BE A SINGLE INCIDENT OR SERIES OF INCIDENTS, THAT:

- IS REASONABLY PERCEIVED AS BEING MOTIVATED BY ANY ACTUAL OR PERCEIVED CHARACTERISTIC, SUCH AS RACE, COLOR, RELIGION, ANCESTRY, NATIONAL ORIGIN, GENDER, SEXUAL ORIENTATION, GENDER IDENTITY AND EXPRESSION, OR A MENTAL, PHYSICAL, OR SENSORY DISABILITY, OR BY ANY OTHER DISTINGUISHING CHARACTERISTIC.
- • TAKES PLACE ON SCHOOL PROPERTY, AT ANY SCHOOL- SPONSORED FUNCTION, OR OFF SCHOOL GROUNDS AS PROVIDED FOR IN SECTION 16 OF P.L. 2010, c 122
- • SUBSTANTIALLY DISRUPTS OR INTERFERES WITH THE ORDERLY OPERATION OF THE SCHOOL OR THE RIGHTS OF OTHER STUDENTS, AND THAT:



- THE INITIAL CALL HOME TO PARENTS /GUARDIANS IS MADE TO LET YOU KNOW YOUR CHILD WILL BE PART OF AN HIB INVESTIGATION, EVEN IF YOUR CHILD IS SIMPLY LISTED AS A WITNESS. IF YOU ARE NOT HOME, A MESSAGE WILL BE LEFT, AND THE INVESTIGATION WILL PROCEED. IN ACCORDANCE WITH THE HIB LAW, WE ADHERE TO A SCRIPT AND ARE UNABLE TO GIVE SPECIFIC DETAILS DURING THIS CALL HOME.
- AN INVESTIGATION OF HIB IS CONDUCTED BY COUNSELORS OR SCHOOL ADMINISTRATORS SPEAKING TO YOUR CHILD FOR AN EXPECTEDLY SHORT PERIOD OF TIME – THERE IS AN OFFICIAL INVESTIGATION REPORT USED ACROSS THE DISTRICT AND THE PERSON CONDUCTING THE INVESTIGATION USES THE QUESTIONS ON THE FORM AND RECORDS ANSWERS – ALL TOPICS ARE RELATED TO THE REPORTED HIB EVENT.



TIMELINE

- WITNESS HIB INCIDENT
- REPORT INCIDENT TO BUILDING ADMINISTRATOR (IMMEDIATELY)
- FILL OUT HIB INCIDENT REPORT WITHIN 24 HOURS. FOR PARENTS: *REPORTS ARE IN THE MAIN OFFICE, YOU MAY fill ONE OUT UPON REQUEST*
- REPORT GIVEN TO BA & THE SCHOOL'S ANTI-BULLYING SPECIALIST, THEY HAVE 10 DAYS TO COMPLETE INVESTIGATION AND ASSIGN CONSEQUENCES / AID TO STUDENTS AS NEEDED.

TIMELINE CONTINUED

- COMPLETED REPORT SENT TO SUPERINTENDENT FOR APPROVAL.
- COMPLETED REPORT SHARED WITH BOE AT NEXT MEETING; ONCE APPROVED A LETTER IS SENT HOME TO PARENTS/GUARDIANS OF ALL STUDENTS INVOLVED. PARENTS/GUARDIANS CAN APPEAL DECISIONS TO THE BOE WITHIN 5 DAYS IF THEY DO NOT AGREE WITH FINDINGS
- THERE IS A LINK ON DISTRICT WEBSITE TO REPORT WHAT YOU FEEL MAY BE A BULLYING SITUATION. CLICK ON PARENTS/STUDENTS TAB AND HIBSTER LINK.